

Friends of Norfolk County Youth Orchestra
Minutes of meeting DATE OF MEETING
PLACE OF MEETING

Friends of the Norfolk County Youth Orchestra AGM Friday 25th October 2019 – The Open Youth Trust, Norwich

Present: Richard Brooke, Helen Brooke, Mike Corrigan, Julia Crook, Zannie Fraser, Alex Girdlestone, Juliet Rickard, Christoph Ruda, Peter Schutte, Nick Selby

Item	Discussion	For Action by
1. Apologies	Eryl and Fred Pickworth, Rachel Skipp, Bernice Fray	
2. Minutes & matters arising	<p>Christoph reported that Eryl resigned as secretary and retired as a Trustee from the committee, and thanked her for her work during her time served.</p> <p>The minutes of the October 18 AGM were confirmed and adopted as a true record.</p>	
3. Call for and election of committee trustees	It was noted that trustees held posts for 3 years and would then need to be re-elected. Christoph Ruda elected as Chair, Mike Corrigan, Vice Chair, Richard Brooke, Treasurer, Zannie Fraser, Trustee and Fund-raising co-ordinator, Julia Crook, Secretary. All posts were accepted. It is a requirement to have at least 4 trustees, but as a committee we can appoint individuals to take on certain roles.	
4. Treasurer's report	<p>Richard reported that the deficit of £7,577 is cause for concern.</p> <p>Although the balance is £21,055, £12k of this is ring-fenced for bursaries as requested by the donor. £10.5k is still held by Open. It was agreed amongst the committee that this should be transferred back to the FNCYO account.</p> <p>Richard stated that we should be holding a level of reserve in the account, an amount was to be agreed.</p> <p>The accounts for the year were adopted unanimously.</p>	Juliet to book a meeting with John Gordon-Saker with regard to this being given back to FNCYO
5. Chairman's report	<p>Christoph wrote the Chairman's report on behalf of the trustees who have retired. The trustees should report for the academic year and the treasurer should report on the financial year (April to April).</p> <p><u>Amendment to the constitution</u></p> <p>Last year a new constitution was adopted but was never registered with the Charities' Commission. Christoph is working with Fred and Peter on the constitution and will report back to the committee.</p>	A need to come to an agreement about the amount of reserve left in the FNCYO account

Item	Discussion	For Action by
	The report was adopted unanimously.	
6. Director's report	<p>Juliet bought two reports to the committee, for 17-18 and 18-19.</p> <p>Juliet was pleased to report that despite the challenges of last year, the Orchestra is going strong. Still with a high percentage (76%) of children from state schools (a much higher amount than other orchestras).</p> <p>The committee thanked Juliet for her excellent work and the report was adopted.</p>	
7.	Constitution update: to be moved to the next committee meeting.	
8.	It was agreed that the next AGM should be held in May 2020. Date and time to be confirmed.	
	Meeting concluded.	

27 October 2019

DRAFT